

**PATIENT CHECK-IN**

Date \_\_\_\_\_ Appt Time \_\_\_\_\_

New Patient \_\_\_\_\_ Existing Patient \_\_\_\_\_

\_\_\_\_\_  
Last Name First Name MI Date-of-Birth Last 4 of SSN

\_\_\_\_\_  
Address City, State Zip Code Male OR Female

\_\_\_\_\_  
Cell # Alt # Email

\_\_\_\_\_  
Vision Insurance Primary/Subscriber Name Member ID or SSN

**ACTIVITIES** (Check all that apply)

- Swimming
- Night driving
- Hunting
- Sewing/knitting
- Fishing
- Comp/phone/tablet \_\_\_\_\_ hrs/day
- Gardening
- Other \_\_\_\_\_

**INTERESTED IN** (Check all that apply)

- Laser vision correction
- Computer glasses
- Progressive lenses
- Sunglasses
- Thinner, lighter lenses
- Transition lenses
- Sports/safety goggles
- Other \_\_\_\_\_
- Contacts
- Contacts I can sleep in
- Colored contacts
- Multi-focal contacts

**PERSONAL HISTORY** (Check all that apply)

SAME AS LAST YEAR

- Blurry vision
- Dry eyes
- Eye injury
- Arthritis
- Thyroid
- Cholesterol
- Floater/Spots
- Tearing
- Lazy eyes
- Headaches
- Asthma
- Iritis/Uveitis
- Crossed eyes
- Cataracts
- Itchy eyes
- Heart disease
- Cancer
- Hypertension
- Eye surgery
- Burning eyes
- Blindness
- Light sensitivity
- Diabetes
- Smoking
- Eye infections
- Double vision
- Glaucoma
- Grittiness in eyes
- Allergies
- Other \_\_\_\_\_

**FAMILY HISTORY** (Check all that apply)

SAME AS LAST YEAR

- Cancer
- Allergies
- Asthma
- Glaucoma
- Cholesterol
- Heart disease
- Macular degeneration
- Thyroid
- Arthritis
- Diabetes
- Blindness
- Hypertension
- Iritis/Uveitis
- Other \_\_\_\_\_

LIST CURRENT MEDICATIONS: \_\_\_\_\_

**OFFICE USE ONLY**

- Comp Exam 159
- Refraction 45
- Optos 30
- CL Fit Sphere 60
- CL Fit Toric 80
- CL Fit MF 90
- CL Fit RGP 130
- CL Fit Specialty 300
- Office Visit L1
- Office Visit L2
- Office Visit L3

- Order contacts
- Call to order contacts
- Follow-up required
- Order trials

- Dr. Lai
- Dr. Le
- Other \_\_\_\_\_

<b>PRELIMINARY TESTING</b>	OD _____	
	OS _____	
	IOP _____ PD _____	
<b>PREVIOUS RX</b>	OD _____	
	OS _____	
<b>PREVIOUS CONTACT RX</b>	OD _____	
	OS _____	
<b>FINAL RX</b>	OD _____	
	OS _____	
<b>FINAL CONTACT RX</b>	OD _____	
	OS _____	



**MATERIAL & SERVICE POLICY**

		Initial
Cancellations	Patient may cancel their order and receive credit only if we have not placed our order for materials. No refunds once materials have been ordered.	
Outside RX	If it is determined that an error was made in the prescription you received from another doctor's office, the error may be corrected one time at no cost. Additional remakes will be at full price.	
Non-adaptation	We cannot predict when patients will adapt to a new prescription. If you are unable to adapt, we will remake the lenses 2 times to correct the prescription so it may be worn.	
Contacts	Unopened contact boxes may be returned within 14 days of dispense for credit. The amount may be applied towards new contacts or a pair of glasses. No Refund or Credit will be given for contacts after 14 days from date of dispense.	
Service Fees	Exam, contact lens fitting, office visit and follow-up fees are non-refundable.	
Fees	Fees are to be paid at the completion of the appointment. If your insurance company denies our claim, you are responsible for full payment.	

**Consent To Use or Disclose Health Information for Treatment, Payment & Health Care Operations**

In the course of providing service to you, we create, receive and store health information that identifies you. It is often necessary to use and disclose this information in order to treat you, to obtain payment for our services and to conduct health care operations involving our offices.

We have a comprehensive Notice of Privacy Practices that describes these uses and disclosures in detail. You are free to refer to this Notice at any time before you sign this consent document. As described in our Notice of Privacy Practices, the use and disclosures of your health information may be necessary or appropriate in order for you to receive follow-up care from another health professional. Similarly, the use and disclosure of your health information for purposes of payment includes our submission of your health information to a billing agent or vendor for processing claims or benefits and payment or submission of your health information to auditors hired by third-party payers and insurers, among other aspects of payment described in our Notice of Privacy Practices. Our Notice of Privacy Practices will be updated whenever our privacy practices change. You may obtain an updated copy at the office or from our website.

When you sign this consent document, you signify that you agree that we may use and disclose your health information to treat you, to obtain payment for our services, and perform health care operations. You also signify that you have no other health or vision insurance (or that you have provided us with all insurance information) and agree that, since there is no guarantee of payment by an insurance company, you will be responsible for payment for services, or performed health care operations in reliance upon our ability to use or disclose your health information in accordance with this consent . We can decline to serve you if you elect not to sign this consent form.

You have the right to ask us to restrict the use or disclosures made for purposes of treatment, payment of health care operations, but as described in our Notice of Privacy Practices, we are not obligated to agree to these suggested restrictions. If we do agree, however, these restrictions are binding on us. Our Notice of Privacy Practices describes how to ask for a restriction.

I HAVE READ THIS CONSENT AND UNDERSTAND IT. I CONSENT TO THE USE AND DISCLOSURE OF MY HEALTH INFORMATION FOR PURPOSES OF TREATMENT, PAYMENT AND HEALTH CARE OPERATIONS.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Sign below if you are the Patient's Representative or Legal Guardian.

\_\_\_\_\_  
Representative or Legal Guardian

\_\_\_\_\_  
Relationship to patient

\_\_\_\_\_  
Date